

ATTACHMENT

DATE: _____

TO : Budget and Fiscal Officer

FROM :

SUBJECT: Obligation of FY 19__ Funds by Contract Document

1. The following is a confirmation of a contractual agreement to justify recording the obligation of funds for your component:

Contractor: _____

Contract No.: _____

Task Order No.: _____

Amend./Change Order No.: _____

Date Document Executed: _____

Allotment Chargeable: _____

ORN: _____

Amount: _____

LCN(s): _____

DCN(s): _____

Item No.: _____

2. This contractual action was accomplished within and is properly chargeable to current Fiscal Year funds. A copy of the contractual document will be forwarded for your retention at the earliest practicable date.

CONTRACTING OFFICER